Refund Table International Students up to January 2026 Intake

The following table outlines refund eligibility, associated administrative fees, and required documentation for international students. Conditions and procedures align with the principles in Section 4.5 of the NCI Fees Policy

Reason for Refund Application	Refund Eligibility	Admin Fee	Documentation Required
Visa Rejection	Full refund, if visa application was complete and accurate	€ 100	Visa rejection letter Payment confirmation (Swift Receipt or MT103) NCI payment receipt Refund Request Form
Failure to Meet Academic or English Language Requirements	Full refund	€ 100	Academic/English language test results Payment confirmation (Swift Receipt or MT103) NCI payment receipt Refund Request Form
Programme Did Not Run (International & Domestic)	Full refund	€ 0	Payment confirmation (Swift Receipt or MT103) NCI payment receipt Refund Request Form
Withdraws More Than 4 Weeks Before Programme Start (International)	Partial refund (tuition fee minus admin fee)	€ 1,000	Payment confirmation (Swift Receipt or MT103) NCI payment receipt Refund Request Form

			Proof of visa sticker cancellation
Withdraws Less Than 4 Weeks Before Programme Start (International)	Partial refund (tuition fee minus admin fee)	€ 2,500	Payment confirmation (Swift Receipt or MT103) NCI payment receipt Refund Request Form Proof of visa sticker cancellation
Withdraws Within First 6 Weeks of Programme Start (International)	Partial refund (tuition fee minus admin fee)	€ 4,000	Proof of withdrawal Payment confirmation (Swift Receipt or MT103) NCI payment receipt Refund Request Form Proof of visa sticker cancellation
Withdraws After 6 Weeks (International)	Not eligible for a refund.	N/A	N/A
Partial Payment Made and Course is Full	Not eligible for a refund.	N/A	N/A
Payment for Multiple Courses or Pathways	Eligible for a pro-rata refund unless otherwise stated in the fee breakdown.	Determined on a case-by-case basis.	Refund Request Form Payment confirmation receipt.
Academic Misconduct or Antisocial Behaviour	Not eligible for a refund.	N/A	Official notice of termination or disciplinary action.
Breach of Irish Immigration or Student Status Rules	Not eligible for a refund.	N/A	Official notice of breach or termination.

Conviction of a Criminal Offence in Ireland	Not eligible for a refund.	N/A	Official notice of conviction.

Version Control

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